Business Grant Application Form

Application form for the 2026/27 round of the Business Grant.

Maximum grant available: £2,000 (those who have previously received a Business Grant are unable to apply).

Organisation Name	
Lead Representative Name	
Position of Lead Representative	
Contact Email	
Organisation Address	
Number of staff	
Number of visitors per day (approx.)	

Project Outline **(Please provide an outline of the proposed project. This should include why the project is needed, intended audience, location, targets, schedule of expenditure and resources. Please note: A minimum of £200 must be set aside for costs relating to training, monitoring and evaluation).**
Details of project **Why is the project needed**

Growth, Environment and Transport Department
Leicestershire County Council, County Hall, Glenfield. Leicestershire LE3 8RJ
Telephone: 0116 305 0001
Director: Ann Carruthers
www.leicestershire.gov.uk

Intended audience

How will you promote the project to employees and visitors?

Location

Targets

Timescales for the implementation of this project

Expenditure

How will you measure the increase in sustainable travel to your site?

How do you intend to evaluate the outcomes of your project?

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Do you have a bank account in which the funds can be transferred?	
Do you agree to submit expense reports for auditing by LCC?	
Will you be able to provide interim monitoring by April 2027?	
Would you be happy to be part of a case study on the success of these grants?	

Please explain how you plan to monitor and evaluate the project in line with the principles of ATE. M&E Guidance from Active Travel England can be provided. **Please make sure your M&E complies with the guidance and aims to answer key questions such as 'Did we deliver these activities as we intended to?' and 'Did we achieve the intended outcomes?'**

Name	
Signature	
Date	

Please return completed application forms to **choosehowyoumove@leics.gov.uk**

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